

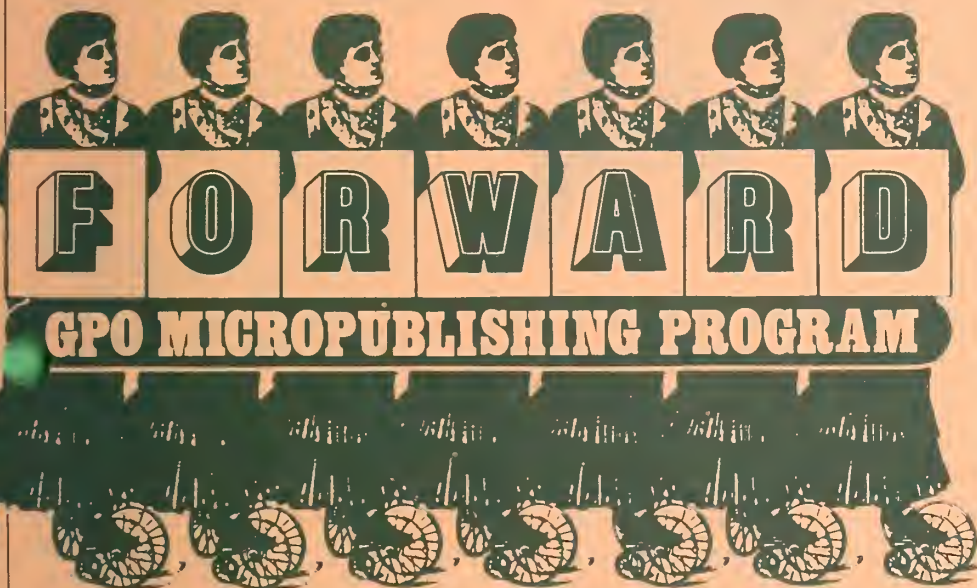


April 1979
Number 33 GP 3.27:33

U.S. Government Printing Office

Assistant Public Printer
(Superintendent of Documents)

GPO Micropublishing Program Moves Forward



A report on the progress and outlook of the Government Printing Office's Micropublishing Program was recently presented by Mr. John D. Livsey, Director of the Library and Statutory Distribution Service. He was speaking in January before members of the Public Printer's Micropublishing Council. Highlights from the report are as follows.

"With the exception of the *Code of Federal Regulations*, in terms of volume, the largest conversion effort has been from Foreign Broadcast Information Service material, along with reports of the General Accounting Office. These two issuing offices have each accounted for something more than 3600 titles.

"In early October, the first survey was for the conversion of certain GPO printing products which were

taken in response to requests from the Depository Library Council to the Public Printer. These titles included the *Daily Congressional Record*, and bound *Congressional Record*, beginning with issues for the ninety-fifth Congress, first session; Congressional Bills, Amendments, and Resolutions; House and Senate Reports on Public and Private Bills; and Senate and House Appropriations Hearings beginning with issues as of 1979.

"Depository librarians were asked to indicate their preference: either hard copy or microfiche of these titles. House and Senate Reports on Public Bills ran 398 for paper and 365 for fiche. The bound *Congressional Record* was almost an even split: 584 for paper and 585 for fiche. Appropriations Hearings for

both Senate and House were 250 for paper and 410 for fiche. The most dramatic increases were for Bills, Amendments, and Resolutions. Although there were only 296 libraries receiving Bills in paper at the time of the survey, 210 libraries were seeking paper, and 503 were asking for microfiche.

"Because of the rapid growth in terms of whole numbers of depository libraries in the system, due to the Law School Bill, numbers are changing almost daily as new libraries come in. On reviewing the responses and applying the conversion criteria recommended by the Cost Criteria Subcommittee, and approved by the Council, a decision has been made to move forward on these titles except for the *Daily Congressional Record*. Not all details of the conversion of the *Daily* have been resolved at this moment.

"The six criteria enumerated by the Council have been examined and will be met in the conversion of this documentation. The Public Printer is asking the assistance of this Council in determining possible alternative sources of microfiche products for these titles. Such assistance can limit or reduce possible negative impact upon those alternative sources. If alternative sources cannot be found, then it is planned existing Government Printing Office commercial procurement sources will be utilized.

"It is not possible at this point to predict with any degree of certainty the overall cost of production that is expected through conversion of the titles. Influencing this are the additional Law School libraries that have

Questions and Answers

come into the depository system; and another 20 to 30 are likely to be designated before July of this year. The material that the Law School libraries are seeking is information offered in either microfiche or paper. Our previous survey has indicated the Law School Libraries are about evenly split and they are requesting both paper and film.

"It has been our experience that as items are offered in fiche, there is a steady increase in the numbers of libraries seeking film. In the cases of non-GPO materials, the increases are in the area of 5 to 10 additional libraries each month. In some cases, the changes have resulted in 15 additional libraries in one week!

"There are approximately 50 additional titles being readied for microfiche/hard copy survey; and it is expected that additional surveys will begin in late February. There are also 250 hard copy titles in the warehouse in Alexandria being prepared for survey at the moment. These are new titles being offered to the system and are a top priority."



Q. Does the Library Division in the Government Printing Office lend documents?

A. Since the Library and Statutory Distribution Service has been entering *Monthly Catalog* documents into the OCLC data base, there has resulted increased visibility of these items to thousands of data base users. As it happens, one of the principal uses of such data bases is for locating materials sought on interlibrary loan. Some librarians are wrongly concluding that *Monthly Catalog* publications listed in the data base by GPO are available from our Library Division on interlibrary loan. Such is not the case! The actual documents are physically on hand here in Alexandria for a very brief time, then are turned over to the National Archives (for their services, see the item on "Out-of-print Documents" in the December 1978 HIGHLIGHTS). Documents librarians can help clear up this misunderstanding by passing the information on to those looking after interlibrary loan requests.

Q. Should a depository whose library is faced with severe budget cuts consider dropping its depository designation?

A. It is during hard times that the worth of a well selected depository collection shines like a diamond.



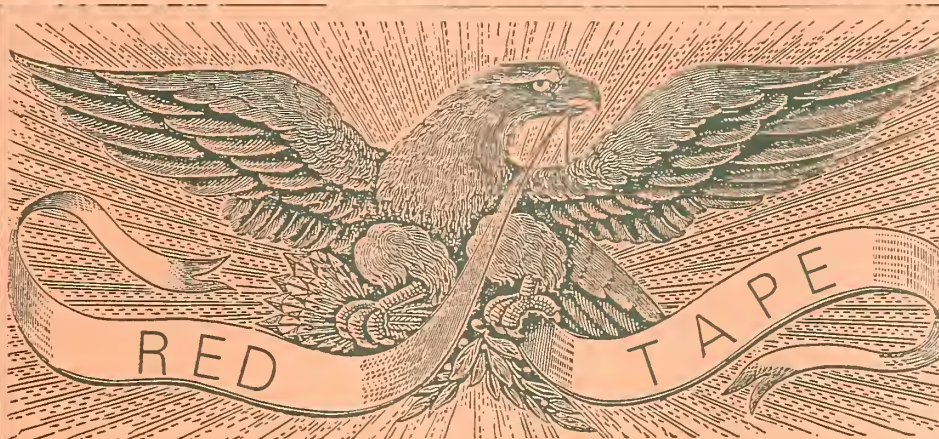
The Editor of HIGHLIGHTS was told by the director of a small southeastern college library that for two years there had been no funds for collection building. In that difficult situation she said the depository proved to be a lifesaver. It was the only source for current information on important topics such as solar energy, equal opportunity, developing occupations, etc.

Depository designation is a unique collections asset during these economically difficult days. The costs of purchasing library books, magazines, and microforms, are steadily rising. Although depository materials do need to be organized and cared for, no money needs to be laid out by a library for the purchase or transportation cost of some 4100 items currently available.

Rather than dropping depository designation during hard times, a de-

pository library should take a serious look at what is being selected. Are the selections all useful to the community being served? Do any publications unnecessarily duplicate holdings of neighboring depositories? Perhaps the cancellation of irrelevant or otherwise readily available materials is in order.

If a library faces budget cuts of disastrous proportions, temporarily reducing selections to the 23 basic publications listed in the *Guidelines to the Depository Library System* might be considered. Better times will certainly come again; and, items discontinued can be reselected at a more prosperous period. Also, it is all to keep in mind that if a Congressional or Senatorial designation is relinquished by one library, another may eagerly pick it up. The library that casts away its "diamond" of depository designation, is not likely to again find such a jewel.



The above title with the great graphic is the attractive logo of the new newsletter produced by the Government Documents Round Table of Michigan. Regarding the unusual title, they note: "the term 'red tape' derives from the ribbon once used to tie up legal documents in England." For a sample copy and information on their activities, write to:

Mr. Paul Thurston, Editor
"Red Tape"
c/o Detroit Public Library
5201 Woodward Avenue
Detroit, Michigan 48202

GPO Bookstores Now Accept Credit Cards!



Modernization of all aspects of GPO's Sales Program rolls on. The latest is acceptance of "Master Charge" and "VISA" credit cards at GPO Bookstores. This will also apply to those who wish to use credit cards in ordering from the "Selected U.S. Government Publications" list.

DEPOSITORY LIBRARY PROGRAM DISTRIBUTIONS FOR THE YEAR 1978

	Shipments	Publications	Bills	Surveys
January	70	1,873	240	36
February	81	1,675	744	2
March	110	2,045	604	12
April	132	2,312	1,376	39
May	129	2,287	959	11
June	140	2,569	1,475	23
July	116	2,193	2,024	26
August	137	2,623	1,022	62
September	121	2,455	591	6
October	134	2,637	690	14
November	132	2,470	1,266	24
December	109	2,161	276	34
Totals	1,411	27,300	11,267	289

Active Item Numbers in the Program (December 1978) 4,103

Number of Titles in the Program (December 1978) 38,567



IS THIS THE LARGEST GOVERNMENT DOCUMENTS SUBJECT INDEX IN AMERICA? Certainly one of the finest subject access tools to information in documents is maintained by the outstanding staff of the San Diego Public Library which selects 100% of items offered in the Depository Library Program. Hats off to them!

Monthly Catalog Corner

Many thanks to all librarians responding to Mrs. Barbara Italie's letter in the December HIGHLIGHTS asking for ideas on binding the new, much larger *Monthly Catalog*. HIGHLIGHTS' Editor received ten letters, all dealing very satisfactorily with the problem. Three approaches emerged: six favoring the first, two the second, and two the third. Here they are!

I

Dear Editor:

In response to Barbara Italie's problem with binding the *Monthly Catalog*, we offer the following solution which we are using.

We have bound the monthly issues of the catalog (minus the indexes) together, dividing the 1977 catalogs into 2 parts, January-June and July-December, and have made them parts 1A and 1B, including entry numbers on the spines.

The annual index is also bound in two separate volumes, author-title as part 2A and subject as part 2B.

We will bind the 1978 issues the same way, except that we will divide the catalogs into 3 parts (1A, 1B, 1C) due to the size of the issues.

Jerome B. Frobom, Chief
Government Publications
Depository
Wyoming State Library
Cheyenne, Wyoming

II

Dear Editor:

In response to the query in the December 1978 *Public Documents Highlights* of Mrs. Barbara Italie, Mount Vernon Public Library, concerning the binding of the new format of the *Monthly Catalog*, we suggest the following method which has

DEFEAT.



worked satisfactorily for this Library: (1) When the semiannual index to the *Monthly Catalog* is received, remove the monthly indexes from the January through June issues and bind together the January, February, Serials Supplement, and March issues in one volume; bind the April, May, and June issues in a second volume. (Entry numbers in the Serials Supplement will determine its location among the regular monthly issues.) We send issues to the bindery "Rush" during academic holidays or other periods of low use.

(2) When the annual index is received, remove the indexes from the July through December issues and bind together the July, August, and September issues in a third volume; bind the October, November, and December issues in a fourth volume.

(3) Bind the annual index in a separate volume.

(4) Have the bindery print on the spine of each of the four basic volumes the inclusive entry numbers found in each, as well as the usual information of title and date. Have the bindery print "Index" on the spine of that volume, as well as the usual information of title and date.

(5) Bind each year's volumes (a total of five) in a different color. For example, bind 1977 in green, 1978 in blue, etc. In that way it is easier to keep volumes that belong together shelved together.

This is certainly not as convenient as having all monthly issues and the annual index in one volume, as was possible in the old format of the *Monthly Catalog*. But the system works—for us, at least!

Ms. Mary C. Faris
Documents Librarian
Mary Coats Burnett Library
Texas Christian University
Fort Worth, Texas

VICTORY.



III

Dear Editor:

I would like to share the way we handle the *Monthly Catalog* since it has been coming out in the new format. If the pages loosen in the monthly issues, they are sent to the mending and binding area where they are "pegged" temporarily.

After the cumulative index arrives for the whole year, preparation is made to have the *Monthly Catalog* sent to the bindery (commercial). This is usually sent during an interim so that it will be out of circulation a minimum of time. Enclosed are pages from the "Procedures Manual" explaining the preparation process. If instructions are followed step-by-step, preparation is relatively simple.

The 1977 *Monthly Catalog* was bound in five volumes:

Pt. 1: Jan.-Apr. & Serials Supplement. 77-1 to 77-6640

Pt. 2: May-Sept.
77-6641 to 77-13039

Pt. 3: Oct.-Dec.
77-13040 to 77-16965

Pt. 4: Author-Title Index

Pt. 5: Subject-Series Index

We have five beautiful red volumes with gold lettering on the spine showing the contents of each.

Revisions and adjustments may need to be made from year to year reflecting changes in size and format. This has been quite satisfactory for our library.

Mrs. Louise W. Lemmons
Documents Librarian
Pittsburg State University
Library
Pittsburg, Kansas

OUR PROCEDURE

Preparation of the *Monthly Catalog* for Binding (immediately prior to date of shipment)

A. Remove all covers and staples.

B. Remove and save one for each bound volume:

Title page

Preface

Contents

Abbreviations

Indexes

Sample entry

General information

How to order publications

C. Keep all and include in appropriate bound volume:

New classification numbers

Discontinued series

Corrections for previous MC's

List of Government authors

D. Discard the monthly indexes and order blanks from all issues.

E. Prepare appropriate title page for each volume to be bound.

F. Bind cumulative index into as many separate volumes as needed.

G. Bind annual Serials Supplement either at the end of Pt. 1 or as a separate volume as appropriate.

H. Divide and bind into as many volumes as appropriate.

I. Recheck final volumes to see that each volume is arranged in this order:

1. Title page.

2. Preface.

3. Contents.

4. Abbreviations and Indexes.

5. Sample entry.

6. General information.

7. How to order publications.

8. New classification numbers, Discontinued series, and Corrections.

9. List of Government authors.

10. *Monthly Catalogs*

11. The September issue will include a list of Depository Libraries, which is kept in its place.

12. Cumulative index.

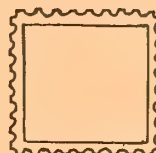
13. Annual Serials Supplement.

J. Have the Documents Librarian check the volumes.

K. The stripped volumes are then sent to the Serials Department for further preparation prior to actual binding.

Special Needs

*Editor, Public Documents Highlights
Library and Statutory Distribution Service
Government Printing Office
Washington, D.C. 20401*



If your depository library has some special needs of a general or specific nature, let us know. If you can offer discards (long runs are most desirable), write the requesting depository a letter (sending a copy to your regional). The library accepting the material agrees to pay any postage and packing costs that may be necessary.

Specific needs

Serial Set, bound volumes prior to no. 12616.

Ms. Veronica Maclay
Documents Librarian
Hastings College of the Law Library
University of California
198 McAllister Street
San Francisco, California 94102

Crime and Delinquency Abstracts,
1963-65, 1968-71.

Ms. Carol M. Harker
Documents Librarian
Marvin K. Peterson Library
University of New Haven
West Haven, Connecticut 06516

Climatological Data, all states and
national summary.

Hourly Precipitation Data, all states.

Local Climatological Data, all
stations.

Mr. V. Lloyd Jameson
Coordinator for Government
Documents
Boston Public Library
Post Office Box 286
Boston, Massachusetts 02117

Congressional Record, vols. 48-49,
54-77, 79, pt. 14, vols. 80-88.

Foreign Relations of the U.S., 1923-
25, 1932-33, 1934, pts. 1-3, 1937,
1939, 1941, pt. 1, 1948, pt. 3.

Keppeler's Compilation of Indian
Laws & Treaties, vol. 5.

Nazi Conspiracy and Aggression
(Nuremberg Trials), vol. 2.

1960 Census of Population, vol. 10.

Numerical Lists & Schedule of Vol-
umes, 84th Congress, 1st Session.

Mr. Aaron Hause
Documents/Serials/Maps Librarian
Eastern Montana College Library
Billings, Montana 59101

Diabetes Literature Index, 1977,
Aug.

Employments and Earnings, 1978,
Feb.

FAA General Aviation News, 1978,
Feb.

Government Reports Announce-
ments and Index, vol. 78, no. 24.

Hearing: Public Impact of Natural
Gas Price Deregulation (Y4.J89/2:
G21/4).

HUD Challenge, 1978, Feb.

95/1 Committee Print: Communica-
tions and Rural America (Y4.C73/7:
C73).

NTISUB/C/118, Pesticide Analyti-
cal Manual, vol. 1, Methods Which
Detect Multiple Residues (HE20-
4008: P43/v.1/977.

Supplement 1977-3, Publication 7
(1-77), Cumulative List of Organiza-
tions Described in Section 170(c) of
the Internal Revenue Code of 1954
(T22.2:Or 3/977/supp. 3)

Specific Offers

UMTA-DC-06-0184-77-1, Proceedings of the First National Conference on Transit Performance, Norfolk, Virginia, 1977, Sept. (TD 7.11: DC-06-0184-77-1).

Mr. Joseph G. Swinyer
Documents Librarian
Benjamin F. Feinberg Library
College at Plattsburgh
State University of New York
Plattsburgh, New York 12901

Agricultural Outlook, 1978 (Jan.-Feb.).

Families in the Expanded Food and Nutrition Program (A 1.107:246).

Family Economic Review, Highlights/Summer, 1976 (A 77.708: 976/3).

General Theory of the Lambert Conformal Conic Projection, 1918 (C 4.19:53).

Measuring the Quality of Housing (C 3.214:25).

1957 Census of Government: Finances of Municipalities and Township Governments (C 3.145/4:957/v.3/no. 3).

1962 Census of Government (C 3.145/4:v. 1-4).

Social and Economic Characteristics of Spanish Origin Hired Farmworkers in 1973 (A 1.107:349).

Summary of State and Local Tax Revenue (C 3.145/6:977/1).

Mr. Clyde Hordusky
Documents Specialist
State Library of Ohio
65 South Front Street
Columbus, Ohio 43215

Agriculture Decisions, vol. 34, no. 1; vol. 35, nos. 8-11; vol. 36, nos. 1, 3-4.

Ms. Elsa R. Lichtenberg
Documents Librarian
Pulling Law Library
Villanova University
Villanova, Pennsylvania 19085

Contact should be made with the library making the offer, not with your Editor! Libraries not having Regionals may only offer depository material when they have replaced it with microform or reprint, and have inquired from depositories within their state if it is wanted there. Duplicate copies, gifts, purchases, and other Government documents not received through the depository program may also be offered by such depositories.

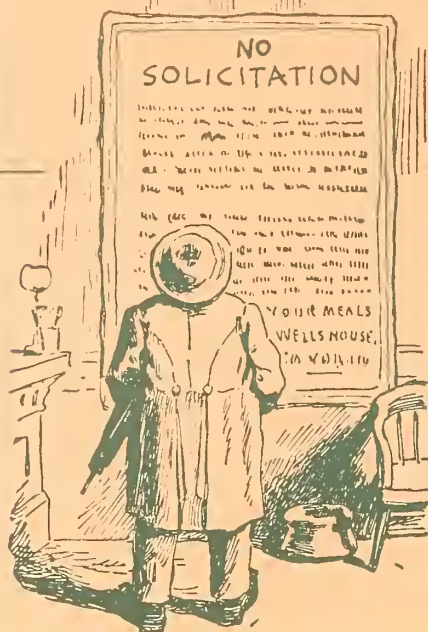
Commerce Business Daily, 1971, Sept. through 1978, June.

Mr. Charles Dintrone
Government Publications Librarian
Malcolm A. Love Library
San Diego State University
San Diego, California 92182

Congressional Record (bound), 1954, vol. 100, pts. 7-8, 13 (index); 1955, vol. 101, pt. 4; 1956, vol. 102, pt. 9; 1958, vol. 104, pts. 1-13, 15-17; 1959, vol. 105, pts. 1-9, 11-15, 17; 1960, vol. 106, pt. 10; 1962, vol. 108, pts. 11-16; 1964, vol. 110, pt. 13; 1966, vol. 112, pts. 19-23; 1967, vol. 113, pts. 1-29; 1968, vol. 114, pts. 1-6, 8-18, 20-23, 25-26; 1969, vol. 115, pts. 1-15, 17-24, 27-32; 1970, vol. 116, pts. 1-12, 14-35; 1971, vol. 117, pts. 1-5, 13-16, 18, 21, 33; 1973, vol. 119, pts. 31, 33; 1974, vol. 120, pt. 32 (index); 1975, vol. 126, pts. 1-6.

Ms. Nancy P. Bergmark
Acquisitions Librarian
Order Department
Division of Public Library Services
State Department of Education
156 Trinity Avenue, S.W.
Atlanta, Georgia 30303





Crime in the United States, 1972-73, 1975.

Current Awareness Service Lists, nos. 574-81, 583-91.

HUD Statistical Yearbook, 1973.

Municipal Revenues, Expenditures, and Public Properties, 1913 (C 3.2: W37/2/v. 2/pt. 8).

Negro Population, 1790-1915 (C 3.2:N31).

Negroes in the United States, 1920-32 (C 3.2:N31/2).

1969 Census of Agriculture: Special Reports, pts. 1-16; Final vols., vol. 2, ch. 2-9. C 56.227/2 & 3).

1972 Census of Manufacturers: vol. 2, Industry Statistics, 3 pts. (C 56.244: 972/pt. 2/v. 1-3).

Mr. Philip A. Yannarella
Documents Librarian
Northern Kentucky University
Library
Highland Heights, Kentucky 41076

(All bound), Official Gazette, 1874 through Aug. 1944 (1909 & 1910 missing).

(Unbound), Official Gazette, 1944, Sept., through 1974, Dec.

(All bound), Patent Office Reports, 1847-1871 (1865 missing).

Mrs. Norma R. Bennett
Jackson District Library
244 West Michigan Avenue
Jackson, Michigan 49201

Commerce Today, 1970-72.

Congressional Record, vols. 43-52, 56-58, 112-120 (some parts lacking).

Document Catalog, vol. 12-13.

Economic Report of the President, 1961-63, 1967-68, 1970.

Foreign Commerce Weekly, 1961 (bound).

FPC-S Series (FP 1.21:), 178-241 (lacks 9 numbers).

Index of Patents, 1960-62, 1969-71.

Manpower Report of the President, 1963-69, 1974.

Official Gazette: Patents, vols. 850-925 (lacks 20 issues).

Official Gazette: Trademarks, vols. 883-925 (lacks 17 issues).

Public Roads, vols. 13-21, 24-25, 29-30 (all bound).

Report of the National Advisory Commission on Civil Disorders, 1968 (15 copies of Bantam edition).

Mr. Paul Axel-Lute
Federal Documents Librarian
Rutgers Law Library
15 Washington Street
Newark, New Jersey 07102

U.S. Department of the Interior, Bureau of Education: Biennial Survey of Education, 1916-28 (complete); Bulletin, 1906-21 (complete), 1922-42 (incomplete); Report of the Commissioner of Education, 1870-1917 (complete).

Ms. Carol Campell
Acquisitions Librarian
Plainfield Public Library
8th Street at Park Avenue
Plainfield, New Jersey 07060

Public Documents



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